

FINANCE DEPARTMENT

OFFICE MEMORANDUM

Bhubaneswar, the 28th March, 2011

Powers have been delegated for grant of leave and extension of joining time under Rules, 130 and 208 in item Nos. 14 & 16 respectively of Appendix -1 of the Orissa Service Code. Further delegation of powers has also been made in this respect in finance Department Office Memorandum No. 24594/F., dt. 29.05.1999. Consequent upon re-structuring of various service cadres, administrative delay and difficulties are being experienced in matters of sanction of leave and sanction of extension of joining time of Government servants.

In order to overcome such delay and difficulties and expenditure disposal of personal claims, the Governor after careful consideration has been pleased to order further delegation under Rule-4 read with rule-5 of Orissa Service code in respect of Item No. 14 &16 of Appendix-1 of the said Code to the extent specified below : -

Item No.	No. of Rules	Nature of Power	Authority to which delegation is made	Powers already delegated	Extent of power now delegated in this Office Memorandum
<i>(1)</i>	<i>(2)</i>	<i>(3)</i>	<i>(4)</i>	<i>(5)</i>	<i>(6)</i>
14	130	Power to grant leave other than special disability leave and leave on medical certificate on being declared finally invalid for return to duty (vide rules 176, 177 and Rule 18 of Appendix 13 to Orissa Service code) to a Govt. Servant who is not in foreign service.	Departments of Government	Full Power	Existing Provision continues
			Heads of Deptt.	i) Upto maximum 60 days to Class-I Officers working under their Administrative Control ii) Upto maximum 120 days to Class-II Officers working	Upto 90 days to Class-I Officers working under their Administrative Control Existing Provision conditions

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(1)	(2)	(3)	(4)	(5)	(6)
				under their Administrative Control provided the Officer is not under the orders of Transfer	
			Collectors	i) Upto maximum 30 days to Class-I Officers working under their Administrative Control	Upto 60 days to Class-I Officers working under their Administrative Control
				ii) Upto maximum 60 days to Class-II Officers working under the Administrative Control provided the Officer is not under the orders of Transfer	Upto 90 days to Class-II Officers working under their Administrative Control provided the Officer is not under the orders of Transfer
16	208	Extension of Joining Time	Appointing Authority	Full Power upto maximum of 30 days	Full power upto maximum of 90 days
			Departments of Government	Upto maximum 60 days	Upto maximum 120 days

This Office memorandum shall come into force with immediate effect and the pending cases shall be disposed of in terms of above delegation.

The necessary amendment to the Orissa Service Code will be effected in due course.

Sd/- J. K. Mohapara
Principal Secretary to Government